

# THE VILLAGE OF BRETON

P.O. Box 480, Breton, AB T0C 0P0  
Telephone: (780) 696-3636 Fax: (780) 696-3590

## APPLICATION TO PAY TAXES BY MONTHLY INSTALLMENTS

### Personal Information: *(please complete)*

Name:	Roll Number:
Mailing Address:	Property Address:
Phone Number (Residence):	Phone Number (Business):
Cell Phone Number:	Email Address:

Monthly Tax Payment Amount		Monthly Payment Date
July - December	January - June	

(Please indicate date of payment)

### Method of Payment

Post-dated Cheques Provided with Application	<input type="checkbox"/>
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I / we make application to participate in the monthly tax installment payment plan under the following terms and conditions:

The Village of Breton Tax Installment Payment Plan allows taxes to be paid in twelve monthly installments over the course of the taxation year (January to December). Eligibility for the Plan is contingent upon the prior year's taxes being paid in full, and application must be made prior to December 15<sup>th</sup> in the year prior to the year in which the plan is to commence. The first six payments will be calculated as 1/12 of the prior year's levy. The last six payments will be 1/6 of the actual amount outstanding at July 1<sup>st</sup> (Current year's tax levy less payments made between January and June). Late enrollment up to June 30<sup>th</sup> is permitted, but a "catch-up" payment would be required. This would be the amount that would have been paid by monthly installment between January and the date of enrollment. **This agreement is not exhaustive, and the Village's Tax Installment Payment Plan bylaw is the ultimate authority as to the administration of the Plan.**

1. The monthly payment is \$ \_\_\_\_\_ from January to June, which will be adjusted for the months of July to December, depending on the amount of the tax levy applied in May. The Village of Breton will, to the best of its ability, advise me in writing of the revised amount in advance of July 1<sup>st</sup>.
2. Date of payment will be the \_\_\_\_\_ day of each month and the required post-dated cheques are provided with this application.
3. The Tax Installment Payment Plan automatically continues from year to year upon the signing of this application. Should the property be sold, or should I wish to terminate the plan for any reason, it is my responsibility to terminate this agreement by giving written notice to the Village Office at least five (5) days prior to the date of my next payment.
4. Payments are in default when a cheque has been dishonoured and is not replaced within ten (10) working days. Dishonoured cheques are subject to a returned cheque fee in accordance with the Village of Breton Fees and Charges Bylaw. Should two consecutive payments remain unpaid, this agreement is null and void, and the entire balance owing becomes due and payable. Any outstanding amounts may be subject to penalty in accordance with the Village's Tax Penalty Bylaw.
5. It is my responsibility to ensure taxes are paid in full by December 31<sup>st</sup> of the current tax year, and any amounts outstanding as of December 31<sup>st</sup> may be subject to penalties as per the Village of Breton Tax Penalty Bylaw.

I have read and understand the contents of this agreement.

<b>Owner's Signature:</b>  Date:	<b>Owner's Signature:</b>  Date:
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**PLEASE ENSURE PAYMENT PLAN IS CANCELLED IF PROPERTY IS SOLD.**

*The information on this form is collected under the authority of the Freedom of Information and Protection of Privacy Act and the Municipal Government Act. The information will be used solely for purposes related to the administration of the Assessment/Taxation Programs. Questions about collection of this information may be directed to the Village Office at 780-696-3636.*