

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF BRETON
IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, JANUARY 14TH, 2015
IN THE COUNCIL CHAMBERS OF THE CAROLYN STRAND CIVIC CENTER**

PRESENT

Mayor
Deputy Mayor
Councillors

Darren Aldous
Janet Young
Kimberly Plaquin
Anne Power
Jessica Doucette

Municipal Administrator
Administrative Assistant

Terry Molenkamp
Gail Postnikoff

CALL TO ORDER

Mayor Aldous called the meeting to order at 7:00 p.m.

ADOPTION OF THE AGENDA

01-15	MOVED by Deputy Mayor Young to accept the agenda with additions	
	10e) Rural Tourism Conference	
	f) Regional Community Protocol	
	g) HHW Roundup	
	h) MADD Yearbook	CARRIED

DELEGATIONS

Community Centre Building Committee

The Community Centre Building Committee updated Council on the progress of the new hall. Delegates from the Committee went to Marwayne and Trochu to look at their halls. They are looking to move from using Scott Builders to an independent architect and contractor. They are hoping to interview three architects and get a cost from design to finish. The Building Committee is meeting with seven Community User Groups on January 16th to discuss their needs. The Building Committee was told that they are an Advisory Committee only and all hiring, budgeting and release of funds must go thru Council and Administration. The Committee is hoping to have Architectural Conceptual Plans and Geotechnical work done by Spring 2015. The Committee said the public would get to look at the final plans but not have further input. The target seating for the new community centre is 450 located in 23000 square feet.

Councillor Doucette excused herself from Council Chambers.

Tom Thomson

Brazeau County is concerned with the level of ambulance service in our region. As a result they are seeking Councils support in allowing them to place the Village of Breton's corporate logo and our chief elected officials name on their letter to move forward on a pilot project with the province. The initial request included in the letter is to gain Minister Mandel's approval to reopen discussions with his senior management team to develop options for our region.

02-15	MOVED by Deputy Mayor Young to support the letter from Brazeau County to Minister Mandel with their concerns with the level of ambulance services in the Village of Breton region. CARRIED
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Councillor Doucette rejoined the Council Meeting.

QUESTION PERIOD

None

SENIORS ADVISORY

None

MINUTES

03-15	MOVED by Councillor Power to accept the December 10 th , 2014 Minutes of the Regular Meeting of Council. CARRIED
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BUSINESS ARISING FROM MINUTES

None

COMMITTEE REPORTS/MEETINGS

Deputy Mayor Young received a telephone call from the Drayton Valley Scholarship Trust Society. They are looking for individuals from Breton to sit on the committee and to solicit businesses from Breton for funding. They indicated approximately 3 – 8 students have received funding from them over the past 24 years. Deputy Mayor Young gave two names of individuals to contact.

OLD BUSINESS

Strategic Planning

The following report was presented at the November 12, 2014 Regular Meeting of Council; however no dates were established.

Administration received a response from Keystone Strategies respecting a cost to complete the Village's Strategic Plan. Two proposed scenarios are presented for discussion.

Scenario 1

Because it's been a while since the plan has been updated we'd recommend some stakeholder engagement (asking community leaders and business people what they'd like to see Breton working towards) before the actual village staff planning session. To do that we're estimating about nine days of work with three of our staff, four days on-site gathering feedback and doing stakeholder engagement and five days reviewing your existing plans and documents, writing a new plan, and presenting it to Council. The cost would be real close to \$15,000.

Scenario 2

The other way to go would be to pass over the stakeholder engagement and just do the strategic planning session. Based on the size of your staff and the number of participants we'd recommend splitting into two or three groups of people (a mix of staff and elected officials) and going through the strategic planning process, and then coming back together at the end of the day (or likely after each session) and combining the results. This work would put us in the \$12,000 range. The planning session would last one day for the participants but we'd do more background work and take a more active role in leading the discussion to address pressing needs in the community.

The CAO has been instructed to contact Keystone Strategies for an initial meeting with Council.

NEW BUSINESS

Bylaw 15-01 Bylaw to Tag and Tow

Doris McAllister, Bylaw Officer requested that council consider implementing a Tag and Tow Bylaw during the winter months to deal with residents who have parked vehicles on the roads and despite requests to move them for the purpose of snow removal has refused to do so.

04-15	MOVED by Deputy Mayor Young to give first reading to Bylaw 15-01 Bylaw to Tag and Tow.	CARRIED
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05-15	MOVED by Councillor Power to give second reading to Bylaw 15-01 Bylaw to Tag and Tow.	CARRIED
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06-15	MOVED by Councillor Plaquin to present Bylaw 15-01 Bylaw to Tag and Tow for third reading.	CARRIED
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07-15	MOVED by Councillor Doucette to give third and final reading to Bylaw 15-01 Bylaw to Tag and Tow.	CARRIED
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Drayton Valley & District FCSS Board Development Program

Drayton Valley and District FCSS is holding a one day Board Development Workshop on January 24th. This workshop will focus on incorporated not-for-profit organizations.

08-15	MOVED by Councillor Power to accept as information the Drayton Valley and District FCSS Board Development Workshop.	CARRIED
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Alberta Capital Finance Authority

09-15	MOVED by Councillor Plaquin to send in a Nil report to Alberta Capital Finance Authority for 2015.	CARRIED
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2015 Interim Operating Budget

As of today Administration has not completed the 2015 Operating and Capital Budgets for Council's review and approval.

The Municipal Government Act requires a council to adopt an operating budget for each calendar year, and that council may adopt an interim budget for part of a calendar year.

10-15	MOVED by Councillor Power to adopt the 2015 Interim Budget for part of the year ending on April 30 th , 2015 and that the budget amount be based on the 2014 approved operating budget.	CARRIED
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Rural Tourism Conference

A Growing Rural Tourism Conference will be hosted in Camrose from February 23-25, 2015. The cost of registration is provided

11-15	MOVED by Deputy Mayor Young to accept as information the Growing Rural Tourism Conference in Camrose on February 23 rd – 25 th , 2015.	CARRIED
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Regional Community Protocol

Implementing a regional communication protocol was discussed at the Joint Council Meeting in December. Attached is the proposed protocol.

12-15	MOVED by Councillor Power to ratify the Regional Communication Protocol between Brazeau County, Town of Drayton Valley and the Village of Breton.	CARRIED
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Household Waste Roundup

Clean Harbors has set October 10th, 2015 as the Village of Breton's date for the Household Waste Roundup. This has been an annual event costing approximately \$3000.00 with a \$1000.0 rebate from Alberta Recycling.

13-15	MOVED by Councillor Doucette hold a Household Waste Roundup requesting Clean Harbors to change the date to later in September or earlier in October 2015. CARRIED
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MADD Yearbook

MADD is requesting funding for advertising for their 2015 yearbook.

14-15	MOVED by Deputy Mayor Young to accept as information the advertising request from MADD for their 2015 yearbook. CARRIED
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FINANCIAL

15-15	MOVED by Deputy Mayor Young to accept the November and December 2014 Bank Reconciliations. CARRIED
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16-15	MOVED by Councillor Plaquin to accept the December 2014 Cheque Listing. CARRIED
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17-15	MOVED by Councillor Power to accept the December 2014 Consolidated Statement of Revenues and Expenditures. CARRIED
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INFORMATION ITEMS

18-15	MOVED by Deputy Mayor Young to accept the information items Calkins Currently - December 8 th and December 22 nd , 2014 Newsletter Farm Safety – letter of appreciation for donation FCM – Membership renewal Invest in Alberta – magazine Environmental & Science Engineering – magazine Canadian Underground Infrastructure – magazine North Saskatchewan Watershed Alliance – update on planning activities and a request for financial support for 2015 Frontline Security – magazine CARRIED
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ADMINISTRATIVE REPORT/COUNCIL DISCUSSION

- CAO attended the January 13th Joint Meeting of Councils - School Resource Officer job description was changed
- CAO attended the January 14th Emergency Planning Meeting in Drayton Valley

- A vehicle accidently struck the Civic Centre when his truck jumped the curb. No damage was done. CAO reported it to the RCMP
- Blue Bag Recycling has a new driver. He is learning the route so mistakes may be made

19-15	MOVED by Councillor Power to donate \$300.00 to the Breton High School Cougar Football Team.	CARRIED
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The CAO is to contact the Breton High School and get costs for new uniforms for basketball and volleyball teams, including the Village of Breton Logo

IN CAMERA

20-15	MOVED by Councillor Plaquin to go In Camera at 8:16 p.m. to discuss the leases for the Breton CentraPlex.	CARRIED
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21-15	MOVED by Deputy Mayor Young to go Out of Camera at 8:50 p.m.	CARRIED
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ADJOURNMENT

22-15	MOVED by Mayor Aldous to adjourn the Council Meeting at 8:51 p.m.	CARRIED
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Mayor Aldous

Terry Molenkamp, CAO