

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF BRETON
IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, AUGUST 10TH, 2016
IN THE COUNCIL CHAMBERS OF THE CAROLYN STRAND CIVIC CENTER**

PRESENT

Mayor Alan Barker
Deputy Mayor Janet Young
Councillor Anne Power
Councillor Kimberly Plaquin
Councillor Jessica Doucette

Terry Molenkamp, CAO
Administrative Assistant Gail Postnikoff

CALL TO ORDER

Mayor Barker called the meeting to order at 7:00 p.m.

143-16	MOVED by Deputy Mayor Young to accept the agenda with additions	
	9l) Community Centre Preliminary Concept Design	
	m) RAMP (Regional Agreement Municipal Preparedness) Meeting	CARRIED

DELEGATIONS

None

QUESTION PERIOD

None

MINUTES

144-16	MOVED by Councillor Doucette to accept the July 13 th , 2016 Minutes of Council.	CARRIED
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BUSINESS ARISING FROM MINUTES

None

COMMITTEE REPORTS/MEETING

Deputy Mayor Young attended a luncheon for the Breton Bottle Depot on August 4th as they received a winning "Applaud" recognition award from the Alberta Bottle Depot Association.

145-16	MOVED by Councillor Doucette to accept the verbal committee reports.	CARRIED
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OLD BUSINESS

None

NEW BUSINESS

Breton RV Park Operation and Caretaker Maintenance

The Breton Elks Lodge No. 402 agreement with the village expired on October 31, 2015. The Elks were contacted at that time and agreed to continue to provide operations and caretaker maintenance for a further two years for the sum of 35% of the revenue collected.

146-16	MOVED by Councillor Power to renew the agreement with the Breton Elks Lodge No. 402 to oversee the general operation and caretaker maintenance of the Breton RV Park and CentraPlex Pavilion for a further two-years ending October 31, 2017 and that in consideration for the work performed the Breton Elks Lodge No. 402 shall receive a monthly payment in the amount of 35% of the revenue collected.	CARRIED
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Proposed Intermunicipal Cooperation Framework Agreement with Brazeau County

As a result of pending changes to the Municipal Government Act, in particular Part 17.2 Intermunicipal Collaboration the Village of Breton must within 2 years from the coming into force of this section create a framework with Brazeau County.

147-16	MOVED by Deputy Mayor Young that Administration is to contact Brazeau County with respect to the Proposed Intermunicipal Cooperation Framework Agreement regarding road maintenance and contracts.	CARRIED
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ADM2013-01D Proposed Amendment to the Personnel Policy

Section 7.4 Compassionate Leave provides for two types of leave, bereavement and compassionate. It is proposed that the two types of leave be separated. Also, Section 7.4 Compassionate Leave states that:

Five days of compassionate leave without loss of pay, shall be granted an employee in the case of death of a member of the employee's immediate family. In special circumstances, and at the discretion of the CAO, additional compassionate leave with pay may be granted.

The policy does not clearly state when the leave should occur. Generally it is expected that leave of this nature is taken immediately following the day the death.

The following changes to the personnel are proposed to clarify the two types of leave and when they should occur.

7.4 Bereavement Leave

Bereavement leave allows an employee to take time to grieve the passing of a member of the immediate family. Five days of bereavement leave without loss of pay shall be granted when a member of an employee's immediate family dies, the employee is

entitled to leave on any normal working day that falls within the five day period immediately following the day the death occurred.

7.5 Compassionate Leave

Compassionate leave allows an employee to take time to attend to the health related needs of immediate family members. Five days of compassionate leave per year without loss of pay shall be available to employees to attend health professional appointments for the employees immediate family member, or time to attend to a medical emergency in the immediate family, or time to take care of a sick immediate family member at home, or time to arrange long-term care for an immediate family member.

148-16	MOVED by Mayor Barker to approve ADM2013-01D Amendment to the Personnel Policy for Bereavement Leave and Compassionate Leave.	CARRIED
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ProShop Update

149-16	MOVED by Councillor Plaquin to accept the July 20 th update from Dana Gooderham for the CentraPlex Golf Course Proshop.	CARRIED
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Request to transfer Domain Name – Breton.ca

Windsor Graphics forwarded an email requesting the transfer of domain name – breton.ca from Dévid Breton. Mr. Breton advised that he will be starting a business and wishes to use his last name as the company name. The village owns the domain name until January 11, 2017 and beyond should we renew the right to the domain name.

150-16	MOVED by Councillor Power that the Village of Breton retain ownership of the domain name breton.ca.	CARRIED
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Feedback request – Bill 21, Modernized Municipal Government Act

151-16	MOVED by Mayor Barker to accept as information the consultation process feedback request from Pat Stier, MLA Livingstone – MacLeod, the Official Opposition Shadow Minister of Municipal Affairs.	CARRIED
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Proposed Residential Development – Deer Crossing Phase Three

152-16	MOVED by Mayor Barker to approve the preliminary plan for Phase Three of Deer Crossing Estates.	CARRIED
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Administration is to get a quote on tree removal for remaining lots in Phase two and portions of Phase 3.

Village Office Roof Repair

At the July 13, 2016 Regular Meeting of Council the condition of the village office roof was discussed. Over the past couple of years the roof has begun to show signs of failure and is in need of repair. The cost to repair the roof will be in the neighbourhood of \$60,000.00 to \$65,000.00. The MSI Capital Funding allocation for 2016 is \$184, 331.00 and the roof repair is an eligible purpose under general government and administration.

153-16	MOVED by Councillor Power to undertake the roof repair of the Carolyn Strand Civic Centre and to use the MSI Capital Funding as the source for funding.	CARRIED
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2017 Canada Day Celebrations

154-16	MOVED by Councillor Power to send an invitation to Lieutenant- General P.F. Wynnyk, Commander Canadian Army to attend Breton's Canada Day Celebration in 2017 including participating as Parade Marshall.	CARRIED
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Alberta Capital Finance Authority

155-16	MOVED by Councillor Power to accept as information the borrowing application from Alberta Capital Finance Authority.	CARRIED
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Development Permit Application No. 237-16

156-16	MOVED by Councillor Power to approve Development Permit 237-16 to establish a mobile home at 136 Willow Drive and grant a rear yard setback relaxation of 14.2 feet.	CARRIED
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Community Centre Preliminary Concept Design

On July 25th, 2016 Council met with Keith Nunas and Philip Nastiuk of A & E Architectural to present the first draft of the concept design of the Community Centre.

157-16	MOVED by Deputy Mayor Young to send the concept drawings for the proposed Community Centre to the Building Committee.	CARRIED
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RAMP (Regional Agreement Municipal Preparedness) Meeting

Members of RAMP met on August 5, 2016 and have sent the notes from that meeting. There is an action item under Task Assignments. Brazeau County will make an application for grant funding under the Emergency Management Preparedness Program. This program

supports expanding and enhancing emergency management preparedness. The intent is to purchase up to 6 tablets with the capacity to accept GIS mapping programs.
A letter of support from Council is requested as part of the grant funding application.

158-16	MOVED by Deputy Mayor Young to send a letter to Brazeau County supporting their application for grant funding under the Emergency Management Preparedness Program. CARRIED
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FINANCIAL

159-16	MOVED by Councillor Power to accept the July Cheque Listing and June Bank Reconciliation. CARRIED
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INFORMATION ITEMS

160-16	MOVED by Councillor Plaquin to accept the information items RCMP – Enhanced Policing Agreement, Breton/Thorsby Detachment Alberta Justice - June Disbursements FireSmart - Funding Opportunity Alberta Rural Education Symposium - Save the Date March 5 – 7, 2017. CARRIED
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ADMINISTRATIVE REPORT/COUNCIL DISCUSSION

- FCSS Community Registration September 7th
- CentraPlex Dance Studio renovations are on hold as per Joanne Nelson

IN CAMERA

161-16	MOVED by Councillor Power to go In Camera at 7:55 p.m. to discuss Personnel. CARRIED
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162-16	MOVED by Councillor Plaquin to go Out of Camera at 8:10 p.m. CARRIED
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ADJOURNMENT

163-16	MOVED by Councillor Power to adjourn the Council Meeting at 8:11 p.m. CARRIED
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Mayor Barker

Terry Molenkamp, CAO